

LearningExpress Library Version 2.0 User Instructions



Accessing LearningExpress Library

LearningExpressLibrary
Welcome Metropolitan Public Library! Login | Help

Search...

Learning Centers

- Elementary School more info
- Middle School more info
- High School more info
- College Preparation more info
- College Students more info
- Computer Skills more info
- GED Preparation more info
- Job Search & Workplace Skills more info
- Jobs & Careers more info
- Skill Building for Adults more info
- U.S. Citizenship more info
- Recursos para Hispanohablantes more info

Students

Whatever your goal, LearningExpress Library's resources will help you succeed. Each of our Learning Centers offers the practice tests, exercises, courses, and information you need to achieve the results you want—at school, at work, or in life.

Get Started Now!

Choose a Learning Center on the left to begin exploring. . .

... click here to browse the complete list of Learning Centers.

Returning User Login: Username: Password: Login Forget your Password?

New Users: Why should I register with LearningExpress Library? Register

What's New at LearningExpress Library?

- ACT® Writing Test Practice
- Real Estate Broker Practice Exams for California, New York, and North Carolina

click here for details

What Do I Do Now?

- Looking for eBooks? Click here.
- Can't find what you're looking for? Type any keywords related to your search into the search field on the left.
- Not sure how to use LearningExpress Library? Click here to visit the Library Help Center.
- Would you like to take a guided tour of LearningExpress Library? Click here.
- Would you like to see everything LearningExpress Library has to offer? Click here to browse a list of all our Learning Centers.

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The LearningExpress test engine, patent # US 6,544,042, is a testing system proprietary to LearningExpress, LLC.

LearningExpress Library Home Page (Not Logged In)

- **To access LearningExpress** click on the LearningExpress Library link on your library's website, or go to www.library.ohio.gov and select LearningExpress Library.

New User Registration

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New Users Area of Home Page

- New users wishing to register should click on the **"Register"** button on the LearningExpress Library home page to get started.

Note: You must be **at your library** to register, or at the State Library of Ohio **website** at: www.library.ohio.gov.

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LearningExpress Library New User Registration

To gain FREE access to LearningExpressLibrary.com's test preparation materials, you will need to register below.

Please enter a username and password of your choice, verify your password, and then click the "Continue" button. If you require home access, your username should be your library card number. Click here for more information on how to register. Returning Users, Click here to log in.

New User Registration:

Username: Password: Verify Password: Register

*Required

If you have entered your library card number and are still unable to access your subscription, please contact your librarian or call us at 800-295-9556 ext. 2 or e-mail us at libraries@learningexpressllc.com.

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New User Registration Page

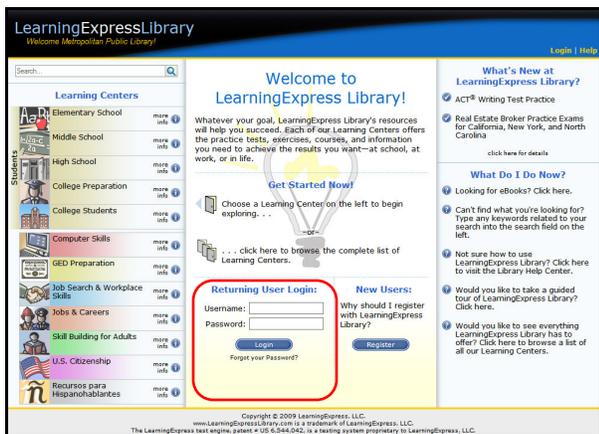
- You'll arrive at the **"New User Registration"** page.
- To register, you must fill in the required fields. When you have completed this step, click **"Register."**



Registration Confirmation Page

- When you complete your registration, you'll receive your registration confirmation. Please make a note of your username and password for future access and then click **"Continue"** to taking advantage of all that LearningExpress Library has to offer.

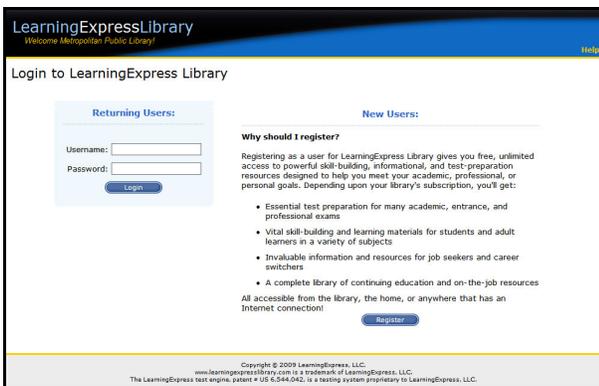
Returning User Login



Returning User Login Area of Home Page

- If you're a returning user, simply enter your username and password into the **"Returning User Login"** area and click **"Login."**

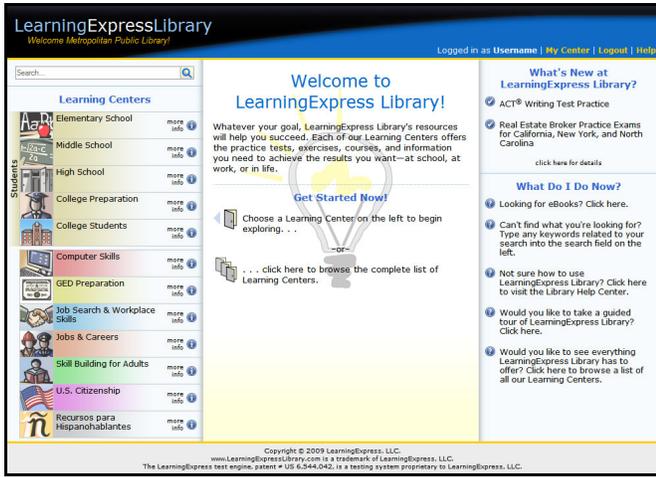
Alternate New and Returning User Logins



Alternate Login Page

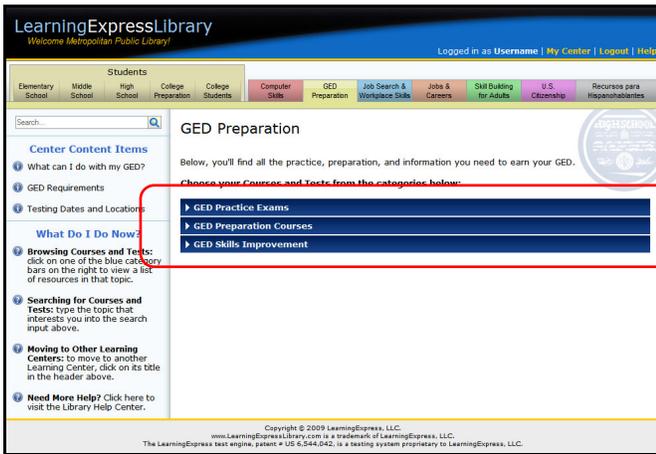
- New and returning users can also log in or register by clicking the **"Login"** link on the top right corner of the LearningExpress Library home page.
- Returning users should simply enter their username and password into the **"Returning Users"** area and click **"Login."**
- New users should click the **"Register"** button and then follow the previously outlined instructions for registering.

Getting Started



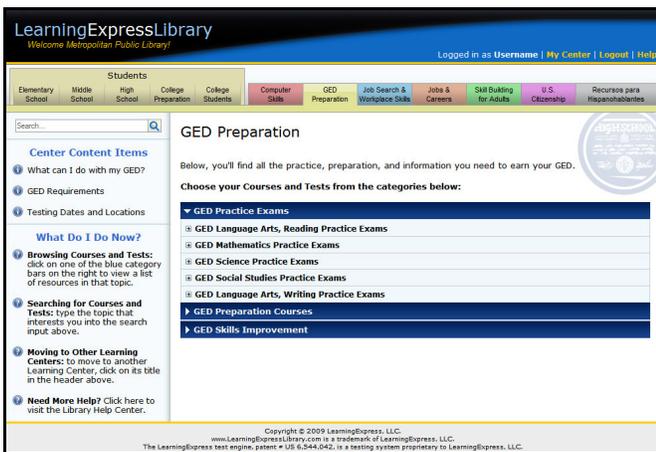
LearningExpress Library Home Page (Logged In)

- Once logged in, you'll be able to view and access all resources found in the Learning Centers.
- The combination of Learning Centers available to you was chosen by your library.
- The different Learning Centers house all the available tests and courses related to the Center's topic.



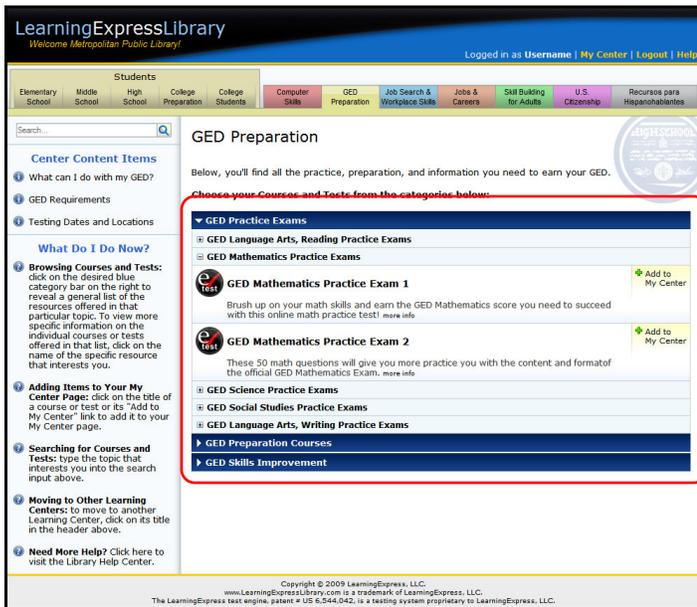
Collapsed View of a Learning Center's Categories

- A Learning Center's tests and courses are organized into expandable categories.



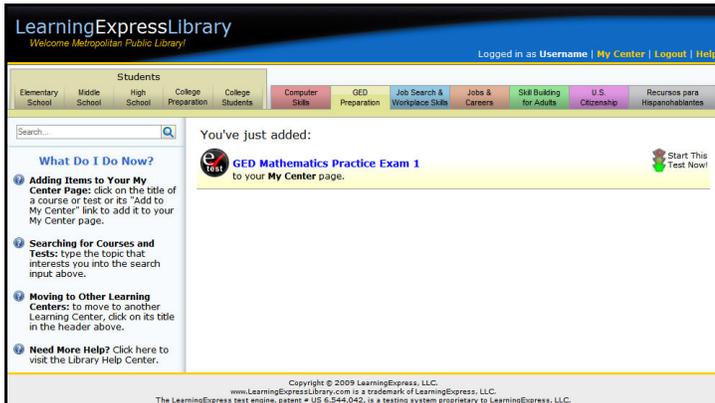
Subcategory View of a Learning Center's Category

- Clicking on a category expands it to reveal the related subcategories.



Expanded View of a Subcategory

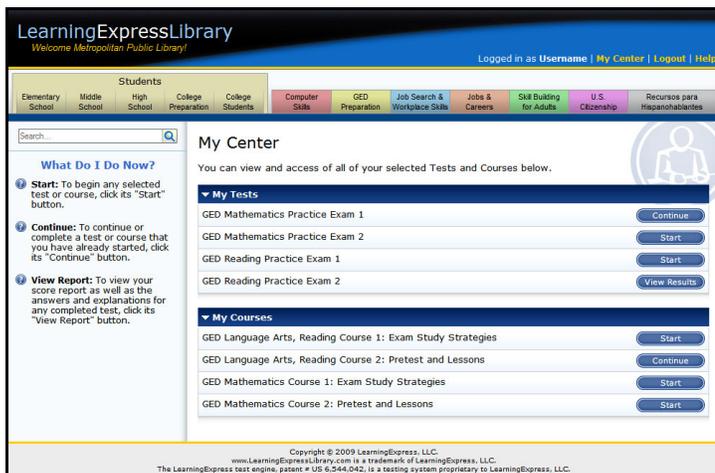
- When you click on a desired subcategory, you will see the available tests and courses related to that subcategory.
- You can find out more about a particular test or course by clicking on it, or proceed to add it your **My Center** page by clicking on the **"Add to My Center"** link.



"You've Just Added. . ." Page

- After adding a test or course to My Center, you have the option of starting it immediately or taking it later.
- To start a test or course immediately after adding it, click on the **"Start This Test Now!"** or **"Start This Course Now!"** link.
- If you choose to return to the test or course later, you can then go to your My Center page by clicking on the **"My Center"** link at the top right of the page, or continue to browse the Learning Centers by clicking on a Learning Center tab.

My Center



View of a User's "My Center" Page

- When you are in My Center, you'll be able to view all the tests and courses you have previously selected.
- To start a test or course, simply click on its **"Start"** button.
- To continue a test or course previously started but unfinished, click on its **"Continue"** button.
- To view your personalized score report for a completed test, click on its **"View Results"** button.